



# TELEPHONE SERVICE ORDER FORM

**Mail To:** Expo Square  
PO Box 4735  
Tulsa, OK 74159  
**Fax To:** (918) 376-6039  
**Phone:** (918) 744-1113 ext. 2069  
**E-Mail:** SScott@ExpoSquare.com

## PERSONAL INFORMATION:

COMPANY NAME:		
LAST NAME:		FIRST NAME:
ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:		CELL PHONE:
EMAIL ADDRESS:		

## EVENT INFORMATION:

Event Name:	
Building:	Booth Location / Number:
Activation Date:	Disconnect Date:

(Exhibitor must be at booth on activation date for correct installation)

Number of Lines:	x \$105.00 (if ordered 7 or more days prior to event)	= \$
Number of Lines:	x \$150.00 (if order less than 7 days prior to event)	= \$
Special Requirements:	Long Distance use: \$25.00 charge Call Forwarding, Waiting or Hunting: \$5.00 per service	= \$
		TOTAL = \$

## PAYMENT INFORMATION:

Credit Card Only – Please provide phone number to be reached by Expo Square Accounts Receivable:	
Phone Number:	
Signature:	Date:

**FOR FURTHER QUESTIONS PLEASE CONTACT SKIP SCOTT AT (918) 744-1113 EXT. 2069**

**SERVICE WILL NOT BE INSTALLED UNTIL PAYMENT RECEIVED**