



FORKLIFT SERVICE ORDER FORM

Mail To: Expo Square

PO Box 4735

Tulsa, OK 74159

Fax To: (918) 376-6039

Phone: (918) 744-1113 ext. 2039

E-Mail: jhaddix@exposquare.com

PERSONAL INFORMATION:

COMPANY NAME:		
LAST NAME:		FIRST NAME:
ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:		CELL PHONE:
EMAIL ADDRESS:		

EVENT INFORMATION:

Event Name:	
Building:	Booth Location / Number:
Activation Date:	Disconnect Date:

(Exhibitor must be at booth on service date for correct delivery)

Number of Hours Needed	x (see chart below) per hour	= \$
(Additional charges could apply if not ordered 7 or more days prior to event)		
	\$44.00 per hour Monday thru Friday 8am to 5pm	
	\$66.00 per hour all other times	
	1 Hour Minimum on All Forklift Service Orders.	

PAYMENT INFORMATION:

Credit Card Only - Please provide phone number to be reached by Expo Square.	
Phone Number:	
Signature:	Date:

FOR QUESTIONS PLEASE CONTACT:

Jen Haddix at (918)744-1113 Ext 2039

SERVICE WILL NOT BE RENDERED UNTIL PAYMENT IS RECEIVED