

Show Name: Women's Living Expo
Show Date: January 9-10, 2016



Holiday Inn & NWA Convention Center
 1500 South 48th St., Springdale, AR 72762
 479-751-8300

Return directly by fax or email to Ona Evans ona.evans@atriumhospitality.com Fax: 479-872-8300 Phone: 479-872-5919

VENDOR INFORMATION

Company Name _____ Booth # _____
 Address _____ (if known)
 City, State, Zip _____
 Phone # _____ Fax # _____
 Ordered By (print) _____

RENTAL ORDER

*Prices quoted are for advance orders received by: Thursday, December 31, 2015		Qty	Advance Price	Floor Order	Total
**Floor Order pricing for orders received on/after: Friday, January 1, 2016					
Setup	Hang Banner (up to 10' long) (If larger, call for price)		\$50.00	\$65.00	
	Additional 6ft table - Clothed & Skirted		\$20.00	\$40.00	
	Additional Chairs - priced per each		\$5.00	\$5.00	
Floor Covering	8' x 10' Visqueen floor covering		\$25.00	\$50.00	
Electrical	110- Volt Power (up to 10 amps per) with extension cord		\$40.00	\$75.00	
	220- Volt Power		\$150.00	\$300.00	
	100 amp (single or up to three phase)		\$350.00	\$500.00	
	Power Strip		\$35.00	\$70.00	
Shipping	Handling Charge (boxes up to 36"x24"x24") per each		\$5.00	\$5.00	
	Handling Charge (Larger boxes/display cases) per each		\$20.00	\$20.00	
	Handling Charge (Pallets/Large Crates) per each		\$55.00	\$55.00	

***Boxes/Packages may be sent for arrival a maximum of 72 hours prior to group arrival and will be marked with the responsible party's name, group name, plus "Hold for Arrival Dat of Day, Month, Date, Year".
 EX: "Hold for arrival date of Monday, August 24, 2015".

NWA Convention Center Address: 1420 South 48th St., Springdale, AR 72762

Easels	Easel(s)		\$25.00	\$25.00	
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PSAV AUDIO-VISUAL SERVICES

Internet	Wireless Internet Connectivity (per password)		\$50.00	\$100.00	
	Wired Internet Connectivity (for first hook up) Must have 24hr notice		\$150.00	\$200.00	
Video/Data	20" Data Monitor for Computer w/cart		\$100.00	\$125.00	
	40" Plasma Monitor (data/video)		\$375.00	\$450.00	
	DVD Player		\$50.00	\$75.00	
	Projection Screen 6' or 8'		\$165.00	\$200.00	
Audio	3300 Lumen LCD Projector		\$300.00	\$350.00	
	Wired Microphone with Stand		\$75.00	\$100.00	
	Wireless Microphone (Hand Held or Lavalier)		\$135.00	\$150.00	
	4-Channel Mixer (must be used for a mic hook up)		\$40.00	\$55.00	
	Powered Speaker (Each)		\$125.00	\$150.00	
	Audio CD Player		\$85.00	\$100.00	
Phone	Laptop or House Audio Patch		\$75.00	\$100.00	
	Local Phone Access Line ("dial 9 & 800 #'s")		\$50.00	\$75.00	
	Dedicated Outside Telephone Line with Phone		\$150.00	\$200.00	

Prices above do not include 10.75% sales tax and 22% service charge

Subtotal	\$0.00
Service Charge	\$0.00
Tax	\$0.00
Grand Total	\$0.00

I hereby authorize the Holiday Inn Hotel to charge my credit card for above ordered items and services. Client must complete and FAX or email the attached Credit Card Authorization form.
 Credit authorization is done separately from this order form to protect your privacy as required by law.

Thank you for your order!

Signature: _____



Exhibitors are required to move in/out through the rear of the building.

HOLIDAY INN & CONVENTION CENTER 2015 RENTAL ORDER FORM